



**22 South 4<sup>th</sup> Avenue, Suite 202  
Brighton, Colorado 80601  
303.655.2160 office  
303.655.2164 fax**

RFQ#1001-2021

**PUBLIC NOTICE  
REQUEST FOR QUALIFICATIONS  
STRATEGIC FINANCIAL ADVISER**

**HOUSING AUTHORITY OF THE CITY OF BRIGHTON  
BRIGHTON, COLORADO**

Public Notice is hereby given that the Housing Authority of the City of Brighton (“BHA”) is seeking competing proposals from qualified persons or companies to provide strategic financial consulting services to assist in the development of a multi-year financial strategic plan. The Strategic Financial Advisor will provide recommendations to optimize investment opportunities, as well as define goals related to the financial management of BHA-owned assets.

The BHA will evaluate proposals submitted by an agency or individual who (1) has at least 10 years of experience working with housing authorities in developing and managing organizational budgets, (2) has familiarity with federal funds and regulatory guidelines, such as 24 CFR §200, (3) is familiar with low-income housing tax credits and other affordable housing funding mechanisms, (4) has demonstrated an ability to understand and make recommendations regarding cashflow strategies that are consistent with BHA’s mission and goals, (5) has familiarity with U.S. Department of Housing and Urban Development programs, management of multiple budgets including restricted and unrestricted funds, Section 8 programs, and the complexities of public and private partnerships, (6) has a demonstrated track record of structuring investment of funds in allowable instruments to create appropriate and positive yields and liquidity maintenance and (7) is able to enter into an agreement with BHA in no less than thirty (30) days of notification of selection.

Pertinent information is available, upon digital request via email to [procurement@brightonhousing.org](mailto:procurement@brightonhousing.org), attn: Anneli Berube, Operations Manager, Brighton Housing Authority, 22 South 4th Avenue Suite #202, Brighton, Colorado 80601, telephone (303) 655-2160.

Proposals shall only be submitted electronically via email to [procurement@brightonhousing.org](mailto:procurement@brightonhousing.org), attn: Anneli Berube, Operations Manager, Brighton Housing Authority. Responsive proposals submitted on or before 3:00 p.m. Mountain Standard Time, Friday, October 21, 2021, will be considered by the BHA.

Late proposals will not be accepted. The BHA front office computer clock is the official clock for this deadline. The BHA reserves the right to (1) reject any and all proposals in whole or in part; (2) waive any and all irregularities in proposals; and (3) commence negotiations with any or all parties before the expiration of the time for submission of proposals. BHA is not responsible for failed electronic deliveries. This proposal will not be finally accepted until expiration of the time for submission of proposals.